

**Board of Directors Minutes  
July 26, 2023, at 5:30 pm**

In Attendance

**Board Members:**

Joanne Ballard  
Jennifer Chavez  
Kevin Parker  
Andy Holloman

**PSAS Executives:**

Dave Martin  
Theresa Martinez

**Other:**

**Staff:**

Colin Otero

**1.0 Preliminary:**

- 1.1 Call to Order - 5:33 pm
- 1.2 Roll Call
- 1.3 Reading of the Mission and Vision statement

**Our Mission: PSAS will provide an integrated K-8 curriculum based on Paideia principles and anchored in the Arts and Sciences for the success of all students.**

**Our Vision: PSAS will be an exemplary educational community, which teaches skills and provides opportunities, inspiring respectful, creative, competent, and productive lifelong learners.**

#### 1.4 Welcome and Introductions

#### 1.5 Approval of the Amended Agenda

**A motion was made and seconded by (Hollman/Parker) to approve the amended agenda of July 26, 2023.**

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andy Holloman	x		

#### 1.6 Board Communication

Kevin Parker thanked everyone for being present for a summer board meeting.

#### 1.7 Public Comment (3 minutes each) *Time limit of 30 minutes*

None

### **2.0 Admin Updates**

2.1 HR Update – Dave Martin shared there are currently 6 vacancies at the Jones campus and interviews are progressing well. All other campuses are currently solid.

2.2 IT Update – Dave Martin shared Michel Liptick was hired on at the PowerSchool/Software technician in the IT department. The firewall for the network is due to be replaced and Jennifer Irvine has the replacement ready to go. There will be a new PowerSchool rollout that Jennifer will take the lead on implementing and training.

2.3 Facilities Update – Dave Martin shared the roof access at Fulton Heights is being installed and off to a great start. Dave will meet next week with the health department to ensure they know that there is only a serving station at Fulton Heights not a kitchen. HVAC work at the Jones campus is underway and there will be a cost of \$9,000 for HVAC and new software. At PCA the playground is near completion. Turf will be installed sometime soon.

### **3.0 HR/Financial Updates**

3.1 Theresa Martinez shared June financials. Network is currently 1.4 million to the positive. PCA is currently 1.6 to the negative because of loans funding and reserves offset. Jones is currently \$600,000 to the positive. Fulton Heights is currently \$400,000 to the negative, once items are rebooked and ESSER funds are reimbursed it will be back in the positive.

3.2 Theresa Martinez shared an overall update on network financials. She is currently working on the trial balance for the current fiscal year. JoAnne Ballard asked what the true fund balance was and Theresa stated if we were to close today we would close with 2 million to 1.8 million to the positive.

## 4.0 Board Elections

4.1 President – JoAnne Ballard (Andy Holloman second) nominated Kevin Parker to serve as President.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andy Holloman	x		

4.2 Vice President – Kevin Parker (Andy Holloman second) nominated Jennifer Chavez to serve as Vice President.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andy Holloman	x		

4.3 Secretary – Kevin Parker (JoAnne Ballard second) nominated Andy Holloman to serve as Secretary.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andy Holloman	x		

4.4 Treasurer – Kevin Parker (Andy Holloman second) nominated JoAnne Ballard to serve as Treasurer.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andy Holloman	x		

**4.0 Executive Session**

A motion was made and seconded by (Parker/Halloman) to enter into executive session at 6:02pm.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andy Holloman	x		

A motion was made and seconded by (Parker/Chavez) to return from executive session at 7:50pm.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andy Holloman	x		

**5.0 Action Items**


A motion was made and seconded by (Halloman/Ballard) to approve June 2023 financials.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andy Holloman	x		

**6.0 Adjourn**

**A motion was made and seconded by (Parker/Halloman) to adjourn the PSAS Board Meeting at 7:52pm.**

<b>Board Member</b>	<b>Vote of Yes</b>	<b>Vote of No</b>	<b>Vote to Abstain</b>
<b>Kevin Parker</b>	<b>x</b>		
<b>Joanne Ballard</b>	<b>x</b>		
<b>Jennifer Chavez</b>	<b>x</b>		
<b>Andy Holloman</b>	<b>x</b>		



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**Kevin Parker, President**



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**Andrew Holloman, Secretary**