

**Board of Directors Minutes  
May 4, 2022, at 5:30 pm**

In Attendance

**Board Members:**

Joanne Ballard  
Jennifer Chavez  
Kevin Parker  
Andrew Holloman

**PSAS Executives:**

Theresa Martinez  
Dave Martin  
Heather Wellman

**Other:**

Tom Weston

**Staff:**

Jeanette Peasley  
Steven Medina  
Marcus Martinez

**1.0 Preliminary:**

1.1 Call to Order - 5:35 pm

1.2 Roll Call

1.3 Reading of the Mission and Vision statement

**Our Mission: PSAS will provide an integrated K-8 curriculum based on Paideia principles and anchored in the Arts and Sciences for the success of all students.**

**Our Vision: PSAS will be an exemplary educational community, which teaches skills and provides opportunities, inspiring respectful, creative, competent, and productive lifelong learners.**

1.4 Welcome and Introductions

Introductions of principals from all PSAS campuses.

### 1.5 Approval of the Agenda

**A motion was made and seconded by (Ballard/Chavez) to approve the May 4, 2022 agenda with the following changes; Under 4.0 Financial Statements to remove 4.1 March Financial Statements, move to continue with FY23 Budget First Reading to 4.1 and to add under Executive Session 6.2 Executive Session pursuant to C.R.S. 24-6-402(4)(f) to discuss the performance of senior administration.**

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andrew Holloman	x		

### 1.6 Approval of Minutes March 2, 2022, Minutes

**A motion was made and seconded by (Ballard/Parker) to approve the March 2, 2022 Minutes with changes made to 3.0 end of the second line, the first paragraph of minutes to reflect \$1,236,00.00 to \$1,234,00.00 correction.**

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andrew Holloman	x		

### 1.7 Approval of the Minutes April 4, 2022,

**The board did not have adequate time to review the April 4, 2022 minutes. Approval was postponed until the next board meeting.**

### 1.7 Board Communication

Mr. Parker thanked the staff for all the hard work in keeping PSAS going despite all the obstacles throughout the school year.

### 1.8 Public Comment (3 minutes each) *Time limit of 30 minutes*

None

## **2.0 Admin Updates**

### **2.1 Facilities Update**

Mr. Martin updated the board on various campus projects in the works. Some of these projects are getting funding to develop the PSAS-owned land between the Jones campus and the senior citizen care center to better utilize the space for student use, plans for replacing the triple wide portable at Fulton Heights, and continued additions to the PCA campus.

Mr. Martin also addressed the mishap of the classroom tent that was blown down during a strong wind storm and commended Mr. Buchanan for his fast thinking and saving the tent from being completely lost. Also, addressed the trusses that were knocked over during the windstorm as well and are currently being

repaired and braced to keep further damage from occurring. Construction is back on track with concentrating on getting the roof and tresses braced and ready for continued construction.

PSAS is also working on a traffic study to determine what roads we will be responsible for repairing for surrounding the school as construction progresses. There is a meeting scheduled with the Pueblo West Metro District to discuss the matters of improvement to the roads.

## 2.2 Admin Updates

Dr. Wellman updated the board on the status of end-of-year school activities for each campus which included the completion of CMASS with no major issues, and the completion of NWEA & Dibles testing for EOY. She noted that growth in problem areas for students has been astounding and encouraging as PSAS finishes the year in a good academic place. A few of the events that are scheduled are the 8th-grade continuum, field days, and other activities for EOY celebration.

Dr. Wellman addressed Mrs. Ballard's question about the reorganization of PCA and the D70 approved application and Mr. Martin explained that application approval is to enter a contract to become a charter school under D70 and the hopes that it will be negotiated and signed to begin the 2022-2023 school year.

## 2.3 I.T. Updates

Mr. Parker shared information from an e-mail from a parent, who had some concerns about the PSAS website and possibly having more user-friendly information in some areas. He suggested that the I.T. department look into making the website easier to navigate.

Mr. Martinez shared some statistics on in house ticket system and websites visited by students with school computers. He also shared end-of-year I.T. tasks which include, collecting all student laptops, preparing to replace all EOL staff laptops by the end of May, End of Year Reporting, and PowerSchool cleanup.

## 2.4 Marketing Updates

Mr. Holloman complemented the PSAS team on their hard work and use of reports in a format that is understandable.

Mr. Martinez updated the board on current marketing campaigns, including radio, billboard (Exit 98A), social media ads, flyers, open house events, email, postcards, videos, newspaper ads, and local partnerships with businesses and chambers of commerce. He discussed the successful egg hunt outreach which had 1500 event participants and shared a teacher appreciation video shared on FB.

## **3.0 Policy Updates - Second Reading**

### 3.1 Enrollment Policy

There was a brief discussion with no questions or changes.

### 3.2 Discipline Policy

There was a brief discussion with no questions or changes.

### 3.3 Employee Grievance Policy

There was a brief discussion with no questions or changes.

### 3.4 Conflict Resolution and Family Grievance Policy

There was a brief discussion with no questions or changes.

**4.0 Finance Updates**

**4.1 FY23 Budget First Reading**

Mrs. Martinez shared some information with the board regarding the FY23 Budget, which included current enrollment numbers for each campus and the enrollment needs to meet the needs of the PSAS budget for the 22-23 school year. She shared that there will be a \$600 increase in PPR per student in the upcoming 22-23 school year which will be a positive increase for the budget. She estimated revenues to be between nine point two and nine point three million before essor fund rollovers.

She shared upcoming expenditures in the area of staff with a 4% increase in salaries and a possible 6% increase in insurance after negotiations with the insurance company.

**5.0 SY 22-23 & SY 23-24 Calendar Second Reading**

There was a brief discussion with no questions or changes.

**6.0 Executive Session**

6.1 Executive Session pursuant to C.R.S. 24-6-402 (e) Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators;

6.2 Executive Session pursuant to C.R.S. 24-6-402(4)(f) to discuss the performance of senior administration.

**A motion was made and seconded by (Holloman/Ballard) to go into Executive Session pursuant to C.R.S. 24-6-402 (e) Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators; and Executive session pursuant to C.R.S. 24-6-402(4)(f) to discuss the performance of senior administration.**

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andrew Holloman	x		

**7.0 Action Items**

Meeting back into open session at 7:16 pm

7.1 Approval of the March financial statements  
N/A

7.2 Approval of the policy updates

**A motion was made and seconded by (Ballard/Chavez) to approve the policy updates.**

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andrew Holloman	x		

7.3 Approval of SY 22-23 & 23-24 Calendar

**A motion was made and seconded by (Ballard/Chavez) to approve the SY 22-23 & 23-24 Calendar.**

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andrew Holloman	x		


7.4 Any Action Items from the Executive Session  
There were no actions from the executive session

**8.0 Adjourn**

**A motion was made and seconded by (Parker/Ballard) to adjourn the PSAS Board Meeting at 7:18 pm.**

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andrew Holloman	x		

  
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Kevin Parker, President

  
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Andrew Holloman, Secretary