



**Board of Directors Minutes
May 25, 2022, at 5:30 pm**

In Attendance

Board Members:

Joanne Ballard
Jennifer Chavez
Kevin Parker
Andrew Holloman

PSAS Executives:

Theresa Martinez

Other:

Elizabeth Heersink
Tom Weston

Staff:

Jeanette Peasley
Steven Medina
Marcus Martinez
Rosann Holmes

1.0 Preliminary:

1.1 Call to Order - 5:32 pm

1.2 Roll Call

1.3 Reading of the Mission and Vision statement

Our Mission: PSAS will provide an integrated K-8 curriculum based on Paideia principles and anchored in the Arts and Sciences for the success of all students.

Our Vision: PSAS will be an exemplary educational community, which teaches skills and provides opportunities, inspiring respectful, creative, competent, and productive lifelong learners.

1.4 Welcome and Introductions

1.5 Approval of the Agenda

A motion was made and seconded by (Chavez/Ballard) to approve the May 25, 2022 agenda.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andrew Holloman	x		

1.6 Approval of Minutes April 4, 2022, Minutes

A motion was made and seconded by (Ballard/Parker) to approve the April 4, 2022 minutes.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andrew Holloman	x		

1.7 Approval of the Minutes May 4, 2022,

A motion was made and seconded by (Ballard/Chavez) to approve the May 4, 2022 minutes.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andrew Holloman	x		

1.8 Board Communication

Ms. Chavez spoke of her delight in seeing more progress on the new building at Fulton. Mr. Parker stated that they would discuss adding another board seat and begin the process of gaining and reviewing applications for the position at the June annual meeting. He indicated that he would like to see a representative from the Pueblo West area.

1.9 Public Comment (3 minutes each) *Time limit of 30 minutes*

None

2.0 Admin Updates

2.1 Facilities update

Mr. Parker informed the board that the traffic study had been done for the roads around PCA and it was noted that it be recommended to Pueblo West Metro that the turn lane be waived due to low traffic. Fulton's roofing and HVAC system are in the process of being installed. The process is in place for the installation of the triple-wide portables at Fulton. Jones west lot between Jones and the elderly Center has begun to clean up for the addition of three portables. Essr funds will be used for that.

2.2 Admin Updates

Mr. Parker shared with the board that each campus had a successful end of the school year activities and the school-level administration was preparing for the 2022-2023 school year. He also commented that the 7th and 8th-grade concert with JCA students at East High School was well done considering the challenges of Covid and instrumental practices. He gave kudos to Mr. Buchanan for utilizing older high school students to tutor the younger students in math and working with high schools bring in high school students to help.

3.0 Policy Updates - Second Reading

3.1 Employee Handbook

Mrs. Holmes noted that the changes which include; security camera and grievance policies were added and clarified, as well as the table of contents was updated to include the approved changes and additions.

4.0 Finance Updates

4.1 March and April 2022 Financial Statements

Mrs. Martinez explained the \$-800,000.00 that was appearing on the April financial statement due to waiting for reimbursement funds that should be paid out to PSAS by Jun 30, 2022. She further explained that the awaited funds are part of ESSR funds and other bonds that PSAS is expecting. She also explained that the other campuses are on track as expected with a small exception to PCA, which has an increase in revenue from unexpected payouts from Bose. Mr. Parker asked for clarification on the ease of the payouts with D60 to which Mrs. Martinez replied that they had been very cooperative.

4.2 Second Reading of FY23 Budget

Mrs. Martinez addressed two changes with the FY23 budget due to the changing enrollment needs of our community. There has been a decrease in the number of kindergarten students on the waitlist for PSAS and an increase in the need for middle school, particularly among seventh and eighth-grade students. After meeting with administrator teams, it became apparent for PSAS to morph and change to accommodate the needs of the community by adding additional sixth and seventh-grade classes, which changes the staffing plans and called for budget revisions. This will help PSAS meet and possibly exceed enrollment goals. The middle school changes and additional classes affect the Jones and Fulton campuses.

She shared the new enrollment numbers that are including the middle school needs for each campus: Jones, 475; Fulton, 250; PCA, 190; and E-learning 80. These enrollment numbers and grades change the staffing plan needs and scheduling as well. Mrs. Martinez stated that staffing plans and scheduling will be addressed at the next board meeting as they have not been discussed due to the ending of this year of school.

Mrs. Martinez highlighted two items that are in the works with the FY23 budget: a 4% increase in salaries and a slight increase in insurance, and a ½% and an increase in PERA.

4.3 Reimbursement Resolution Revised

Mrs. Martinez explained that the only revision in the reimbursement resolution is some basic wording to keep it in compliance with Tabor language that does not affect the dollar amount of the original approval.

A motion was made and seconded by (Parker/Ballard) to amend the agenda and under 5.0 change 5.1 approval of Policy updates first reading to the reimbursement resolution revised.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andrew Holloman	x		

5.0 Action Items

5.1 Approval of Reimbursement Resolution Revised

A motion was made and seconded by (Chavez/Holloman) to approve the reimbursement resolution as revised.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andrew Holloman	x		

A motion was made and seconded by (Parker/Chavez) to amend the agenda to add 5.3 for approving the FY23 budget

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andrew Holloman	x		

5.2 Approval of finance updates

A motion was made and seconded by (Ballard/Parker) for the approval of the march and April finance budget.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andrew Holloman	x		

5.3 Approval of the FY23 operating budget of 9.930 million

A motion was made and seconded by (Ballard/Holloman) for approval of the FY23 operating budget of 9.930 million.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andrew Holloman	x		

6.0 Adjourn

A motion was made and seconded by (Parker/Chavez) to adjourn the PSAS Board Meeting at 6:06 pm.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Jennifer Chavez	x		
Andrew Holloman	x		


Kevin Parker, President


Andrew Holloman, Secretary