



Board of Directors Minutes
August 28, 2024, at 5:30 pm

In Attendance

Board Members:

Jennifer Chavez
Joanne Ballard
Andy Holloman

PSAS Executives:

Dave Martin

Other:

Staff:

Colin Otero
Jennifer Irvine
Theresa Shoda

1.0 Preliminary:

- 1.1 Call to Order - 5:39 pm
- 1.2 Roll Call
- 1.3 Reading of the Mission and Vision statement

Our Mission: PSAS will provide an integrated K-8 curriculum based on Paideia principles and anchored in the Arts and Sciences for the success of all students.

Our Vision: PSAS will be an exemplary educational community, which teaches skills and provides opportunities, inspiring respectful, creative, competent, and productive lifelong learners.

- 1.4 Welcome and Introductions
- 1.5 Approval of Amended Agenda

A motion was made and seconded by (Ballard/Holloman) to approve the amended agenda.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Jennifer Chavez	x		
Joanne Ballard	x		
Andy Holloman	x		

1.6 Approval of Minutes of July 31, 2024

A motion was made and seconded by (Ballard/Holloman) to approve the minutes of July 31, 2024.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Jennifer Chavez	x		
Joanne Ballard	x		
Andy Holloman	x		

1.7 Board Communication

Jennifer Chavez welcomed everyone back and wished a successful school year.

1.8 Public Comment (None)

2.0 Admin Updates

2.1 Dave Martin reported we are at the end of three years of ESSER funding. Millions of ESSER funds have been spent in/on classrooms, capital improvements and many others things that directly impact students and teachers. HVAC has seen huge improvements. A new building was constructed at Fulton Heights. A new modular was also added at the Fulton Heights campus. We are winding down on the last \$400,000 that will be spent by the end of September. It was used efficiently and Mr. Marin stated he is very proud of the staff, admin team and the Board. Money was spent so we are still in a good place now that the funding is ending. Kudos to Theresa Shoda for keeping us in that good place. Jennifer Chavez expressed her thanks as well to Dave, Theresa and JoAnne.

2.2 Mr. Martin shared that interventions that started last year are being carried out this year. The interventions showed gains with slight improvements. Although students have a four day school week, network offices continue to work five days to keep business on track. Enrollment continues to rise. There is only one open position in the network. Staff and student retention have remained strong this year.

2.3 Jennifer Irvine shared 200 new chromebooks were distributed network wide at the beginning of the school year. Staff computers were refreshed using the refresh cycle that IT has developed. 20 new staff computers were upgraded at the beginning of the school year. IT has moved from purchasing Microsoft Surface computers to Lenovo for a saving of \$600 per computer. PCA is now using both PowerSchool and Synergy. IT is manually entering into Synergy to keep things matched with PowerSchool. PSAS has moved from Schoology to Google classroom.

2.4 Mr. Martin shared the changes made to the Employee Handbook. There will be more changes coming but the current version is good to go. Jennifer Chavez asked if changes could be made without coming back to the board. Mr. Martin stated it would have to come back to the board to approve changes.

3.0 Financials

3.1 Theresa Shoda shared projected enrollment. There was an initial dip but we have recovered well. Jones was projected at 385 and is currently at 471, Fulton Heights was projected at 201 and is currently at 214 and PCA was projected at 169 and is currently at 182. Overall projections went from 755 to 867. This is a conservative estimate and numbers and title money will change based on our numbers for October count. The increase in revenue went from 9.8 to 11.1.

Dave Martin shared that the enrollment/reenrollment process starts in January. We treat families like they are our customers. This early process helps to start staffing. Jennifer Chavez shared that our marketing efforts and the treatment of families and customers is a good thing. JoAnne Ballard agreed completely.

3.2 Ms. Shoda shared that the second draft of the audit was off just a little and has been fixed. The final audit will be complete next week. Ms. Shoda will run reports with the trial balance Friday of next week.

Mr. Martin accepted responsibility for last year. The timelines given by Districts 60 and 70 have been met and our financial wellbeing is strong.

4.0 Executive Session

4.1 A motion was made and seconded by (Chavez/Holloman) to enter into executive session at 6:23 pm.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Jennifer Chavez	x		
Joanne Ballard	x		
Andy Holloman	x		

A motion was made and seconded by (Chavez/Halloman) to return from executive session at 6:37 pm.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Jennifer Chavez	x		
Joanne Ballard	x		
Andy Holloman	x		

5.0 Action Items

5.1 None

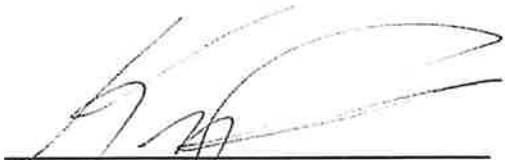
5.2 Approval of Employee Handbook

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Jennifer Chavez	x		
Joanne Ballard	x		
Andy Holloman	x		


6.0 Adjourn

A motion was made and seconded by (Chavez/Holloman) to adjourn the PSAS Board Meeting at 6:38 pm.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Jennifer Chavez	x		
Joanne Ballard	x		
Andy Holloman	x		



Kevin Parker, President



Andrew Holloman, Secretary