



## Board of Directors Minutes September 25, 2024, at 5:30 pm

In Attendance

**Board Members:**

Kevin Parker

Joanne Ballard

Andy Holloman

**PSAS Executives:**

Dave Martin

**Other:**

**Staff:**

Colin Otero

Jennifer Irvine

Theresa Shoda

Susan Flores

**1.0 Preliminary:**

1.1 Call to Order - 5:31 pm

1.2 Roll Call

1.3 Reading of the Mission and Vision statement

**Our Mission: PSAS will provide an integrated K-8 curriculum based on Paideia principles and anchored in the Arts and Sciences for the success of all students.**

**Our Vision: PSAS will be an exemplary educational community, which teaches skills and provides opportunities, inspiring respectful, creative, competent, and productive lifelong learners.**

**1.5 Approval of agenda**

**A motion was made and seconded (Holloman/Ballard) to approve the agenda of September 25, 2024.**

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Andy Holloman	x		

### 1.6 Approval of minutes of August 28, 2024.

**A motion was made and seconded (Holloman/Ballard) to approve the minutes of August 28, 2024.**

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Andy Holloman	x		

### 1.7 Board Communication

Kevin Parker thanked the staff for a good start of the school year. He also thanked Theresa Shoda for the audit completion.

Andy Holloman shared that he was impressed with enrollment.

### 1.8 Public Comment

Stephanie Conklin shared that she was looking for updates on the possible construction of a gym at PCA. Kevin Parker stated that updates would be given during the building updates portion of the meeting. Dave Martin will address it.

## 2.0 Admin Updates

**2.1** Dave Martin shared that the relationship between PSAS and BOCES is going very well and he is pleased where we are at. Ellicott is our authorizer for food services at PCA. It was tough to find someone but staff pulled through and made it a success. No staff was let go with preliminary enrollment numbers. Turf will be put down in the next month at PCA. All projects are completed or very close at the Jones campus. Fulton Heights had a new modular installed and the triple wide will be removed sometime in October. Enrollment has gone up since the beginning of the year. Colin Otero had done a good job of increasing enrollment. Theresa Shoda did an excellent job with the audit. Maeghan Miller is coaching 18-20 classes a week.

**2.2** Susan Flores reported on school performance. The approach to close gaps was started in the area of reading. Scores improved tremendously. The work that was started needs to be sustained. PCA scored 50.3% and was very close to meeting the performance score of 53%. Fulton Heights scored 52.6% and was extremely close to meeting the performance score of 53%. Jones will continue to be on priority improvement. All schools showed growth and the systems and processes will continue to grow our scores and move us up the scoring ladder.

JoAnne Ballard stated she was impressed with the data and growth.

## 3.0 Financials

**3.1** Theresa Shoda shared a snapshot of balances. PSAS has 2.4 - 3 million cash on hand with at least three months of reserves. There are 6 years remaining for the modulars at PCA. We are very strong

financially.

**3.2** Ms. Shoda shared PCA will not receive funding until December due to our contract with BOCES. Kevin Parker asked if BOCES charged a 5% management fee and Ms. Shoda stated they did. Fulton Heights and Jones are very healthy financially and will continue to grow. JoAnne Ballard stated she was very pleased with the audit. Ms. Ballard stated this has been one of the best audits and she is very appreciative to Theresa Shoda. We are in good shape and comfortable.

#### **4.0 Action Items**

**4.1 A motion was made and seconded by (Halloman/Ballard) to approve financials of July 2025.**

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Andy Holloman	x		

#### **6.0 Adjourn**

**A motion was made and seconded by (Parker/Holloman) to adjourn the PSAS Board Meeting at 6:31 pm.**

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Joanne Ballard	x		
Andy Holloman	x		

A handwritten signature in black ink, appearing to be 'K. Parker', written over a horizontal line.

**Kevin Parker, President**

A handwritten signature in black ink, appearing to be 'A. Holloman', written over a horizontal line.

**Andrew Holloman, Secretary**