

**Board of Directors Minutes
August 27, 2025, at 5:30 pm**

In Attendance

Board Members:

Kevin Parker
Jennifer Chavez
JoAnne Ballard
Andy Holloman

PSAS Executives:

Dave Martin

Other:

Staff:

Colin Otero
Jennifer Irvine
Theresa Shoda
Tori Manzanares

1.0 Preliminary:

- 1.1 Call to Order - 5:30 pm
- 1.2 Roll Call
- 1.3 Reading of the Mission and Vision statement
- 1.4 None

Our Mission: PSAS will provide an integrated K-12 curriculum based on Paideia principles and anchored in the Arts and Sciences for the success of all students.

Our Vision: PSAS will be an exemplary educational community, which teaches skills and provides opportunities, inspiring respectful, creative, competent, and productive lifelong learners.

1.5 Approval of agenda

A motion was made and seconded (Chavez/Holloman) to approve the agenda of August 27, 2025.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Jennifer Chavez	x		
JoAnne Ballard	x		
Andy Holloman	x		

1.6 Approval of minutes

A motion was made and seconded (Ballard/Chavez) to approve the minutes of July 23, 2025.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Jennifer Chavez	x		
JoAnne Ballard	x		
Andy Holloman	x		

1.7 Board Communication

Kevin Parker asked to change the September and October meetings to September 23, 2025 and October 28, 2025. Both are Tuesdays.

1.8 Public Comment - None

2.0 Admin Updates

2.1 Dave Martin shared that the 2025-2026 school year has begun. Things are going well. Enrollment is increasing. There are no major staff changes to start the year and everyone is working really hard. The renewal process with District 60 is in full swing. There are still conversations being had to include PCA as part of the renewal process versus a new application.

2.2 Tori Manzanares shared an enrollment presentation. The Fusion program has really taken off and enrollment continues to increase. There has been an influx of new enrollments since the start of school. We've seen 65 new enrollments in a few short weeks. Total enrollment is currently at 848. Ms. Manzanares shared that new social media and community engagement efforts are now underway. New swag has been ordered network wide. A focus on retention will be a high priority this year as part of the plan. Mr. Martin shared that the Fusion program is allowed to have 100 students per location under CDE guidelines.

2.3 Dave Martin shared that the handbook and policy manual have been split into two separate documents. The plan is to bring both for approval of the full board at the October meeting, the same as the original schedule.

2.4 Mr. Martin is working closely with District 60 executive leadership and both PSAS and D60 legal councils. If PCA cannot be included under the renewal process, it will go with a new application in the next round. The renewal application will be completed by the end of September in order to make changes if needed before the deadline.

3.0 Discussion Dave Martin explained that the State of Colorado issued new legislation that has to be addressed regarding ICE and Library policy. Several versions have been reviewed with legal counsel. Minor changes were made to the policy passed by D60 for the PSAS policy. Jennifer Chavez asked that a step be added to provide families their rights. Kevin Parker asked that legal counsel look into it but thinks that it is a good idea. JoAnne Ballard added that it was a good catch and logical. Mr. Martin asked for a special board meeting to have a second reading of the two policies. A special board meeting was scheduled for Friday August 29, 2025 at 3:00pm via teleconference.

4.0 Financials Theresa Shoda shared that a lot of front loading is reflected at the beginning of the school year. As the year progresses, it will level out. There was a lot of work done to properties over the summer months. HVAC, paving and other improvements were made. The staffing plan will have to change due to increased enrollment. The budget was for 775 students and we are far exceeding that forecast.

4.2 Ms. Shoda shared that the audit is looking really good. The audit process has been running pretty smoothly. D60 had a change in CFO and Ms. Shoda has been in constant communication through that change. A preliminary audit will be completed this week. The September 15th deadline will be met.

5.0 Action Items

5.1 A motion was made and seconded by (Ballard/Holloman) to approve the July 2025 financials.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Jennifer Chavez	x		
JoAnne Ballard	x		
Andy Holloman	x		


5.0 Adjourn

A motion was made and seconded by (Parker/Chavez) to adjourn the PSAS Board Meeting at 6:14 pm.

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Jennifer Chavez	x		
JoAnne Ballard	x		
Andy Holloman	x		



Kevin Parker, President



Andrew Holloman, Secretary