

**Board of Directors Minutes  
October 28, 2025, at 5:30 pm**

In Attendance

**Board Members:**

Kevin Parker  
Jennifer Chavez  
JoAnne Ballard  
Andy Holloman

**PSAS Executives:**

Dave Martin

**Other:**

**Staff:**

Colin Otero  
Jennifer Irvine  
Theresa Shoda

**1.0 Preliminary:**

- 1.1 Call to Order - 5:30 pm
- 1.2 Roll Call
- 1.3 Reading of the Mission and Vision statement
- 1.4 None

**Our Mission: PSAS will provide an integrated K-12 curriculum based on Paideia principles and anchored in the Arts and Sciences for the success of all students.**

**Our Vision: PSAS will be an exemplary educational community, which teaches skills and provides opportunities, inspiring respectful, creative, competent, and productive lifelong learners.**

### 1.5 Approval of agenda

**A motion was made and seconded (Ballard/Chavez) to approve the agenda of October 28, 2025.**

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Jennifer Chavez	x		
JoAnne Ballard	x		
Andy Holloman	x		

### 1.6 Approval of minutes

**A motion was made and seconded (Ballard/Holloman) to approve the minutes of August 27, 2025 and August 29, 2025 .**

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Jennifer Chavez	x		
JoAnne Ballard	x		
Andy Holloman	x		

### 1.7 Board Communication

None

### 1.8 Public Comment - None

## 2.0 Admin Updates

**2.1** Dave Martin shared the fall festival was a huge success. The focus on student retainment and community engagement is taking off with this successful event as the kickoff. There are talks to have something similar in the spring. PSAS application for charter renewal has been submitted to D60 for an initial review. PSAS financial audit was submitted as well. The Empty Bowls event will be held November 7th. There are no other major issues or concerns at this time.

Kevin Parker asked about the status of the Immigration and Library policies that were approved a month ago. Mr. Martin answered that they are currently with our legal team for final revisions. Mr. Parker also asked about the SAFER grant and its implementation. Mr. Martin answered that all the equipment has been purchased and training has taken place. There were some additional radios that were purchased by PSAS as well.

**3.0 Financials** Theresa Shoda shared the budget after October numbers have started to roll in. The budget is still catching up and we are right on track. There are no major concerns at this time.

**3.2** Ms. Shoda shared that the audit is completed and done. There were several items Ms. Shoda pointed out as points of interest. Page 4 contains language regarding GASBY regulations. Page 37 contains updated state statutes.

JoAnne Ballard added that we have a very strong balance sheet. There has been tremendous effort to maintain and improve the schools. Ms. Ballard cautioned not to let the reserve balance grow too big; however we should be very proud of its strength. Andy Holloman asked if there is a formula for a 90 day cash on hand or a certain number to look for. Ms. Shoda said there was no specific number or formula but lenders look at it for credit scoring.

Dave Martin added that we are looking at trying to increase enrollment and discussions have begun about a possible pre-school addition. Also the PCA campus will now have security through DC Security like our Jones and Fulton campuses.

**4.0 Action Items**

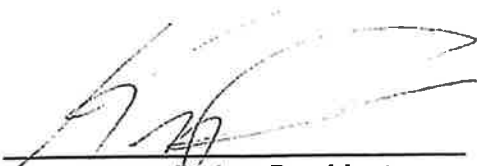
**4.1 A motion was made and seconded by (Ballard/Chavez) to approve the September 2025 financials.**

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Jennifer Chavez	x		
JoAnne Ballard	x		
Andy Holloman	x		

**5.0 Adjourn**

**A motion was made and seconded by (Parker/Chavez) to adjourn the PSAS Board Meeting at 5:59 pm.**

Board Member	Vote of Yes	Vote of No	Vote to Abstain
Kevin Parker	x		
Jennifer Chavez	x		
JoAnne Ballard	x		
Andy Holloman	x		

A handwritten signature in black ink, appearing to be 'K. Parker', written over a horizontal line.

**Kevin Parker, President**

A handwritten signature in black ink, appearing to be 'A. Holloman', written over a horizontal line.

**Andrew Holloman, Secretary**